

**WARREN COUNTY COMMISSIONERS MEETING**  
**MONDAY DECEMBER 7, 2020**

The Warren County Commissioners met for their second meeting of the month of December 2020.

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Brian Jordan.

Also, In Attendance:

Public: Craig Greenwood; Hoosier Associations: Blake Schoen, Ethan Foxworthy and Taylor Schoen; Kevin Strickler.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; John Kuiper, Zoning Director (teleconference); Jud Barce, County Attorney; Ben Dispenett, LEDO Director (teleconference); Jenny Hobaugh, Highway Office Manager; Matt Herndon, Highway Supervisor; Rusty Hart, Sheriff; Randy Haddock, Surveyor (teleconference); Phil, EMA

1. The meeting was called to order by Brian Jordan.
2. Brian Jordan, Commissioner President led the Pledge of Allegiance.
3. New Business:
  - a. Remembrance of Pearl Harbor.
  - b. Adam Hanthorne requested to remove West Lebanon Fire Dept from the posted agenda. Clay Andrews made a motion to approved the amended agenda with a second from Adam Hanthorne, all voted in favor.
  - c. Adam Hanthorne made a motion to approve the November 16, 2020 Commissioner Meeting minutes with a second from Clay Andrews, all voted in favor.
  - d. Clay Andrews inquired about EMA claim paying Thira. Astell explained the claim is for software update process. Clay Andrews made a motion to approve the November 16, 2020 to December 7, 2020 Accounts Payable Claim Dockets as presented with a second from Adam Hanthorne, all voted in favor.
  - e. Clay Andrews made a motion to approve the November 20, 2020 and December 4, 2020 payroll dockets as presented with a second from Adam Hanthorne, all voted in favor.
  - f. Highway – Herndon, Hobaugh, Strickler explained INDOT is requesting certification from the Commissioners stating streets maintained by Williamsport rather than the County. Clay Andrews made a motion to proceed with transfer of streets to Town of Williamsport with a second from Adam Hanthorne, all voted in favor. Herndon explained he is meeting with Jordan Creek Wind Farm concerning patching. Galloway Chapel patch area of culvert replacement. Jordan requested a list of surplus items to possibly process at next Commissioner meeting. Barce requested a map of current road widths and will get with Karen for this.
  - g. Highway Truck Building Bid – Quotes are B & H for \$133,733.00, Central Iliana Contracting Inc for \$122,750. The EMA building is not completed at this point by Central Iliana Contracting, Adam will call concerning this. Herndon stated the building should not be started until after winter season as trucks are plugged in where the building will be placed. Adam Hanthorne made a motion to table the Highway truck building with a second from Clay Andrews, all voted in favor.
  - h. County Liability/Workman's Compensation Insurance – Hoosier Associates quote was opened by Jordan. Hoosier Associated explained the proposal and specifications to the Commissioners as well as items that needed to be added to the policy. Proposal total is \$168,026.13 for complete liability and workman's compensation insurance. Brian Jordan made a motion to table the decision until a later meeting with a second from Adam Hanthorne, all voted in favor.
  - i. PHI 2021 Contract – The 2021 contract is for \$20,304.00. Brian Jordan made a motion to approve the 2021 PHI contract for County resident life line services with a second from Clay Andrews, all voted in favor.
  - j. Fleming Woods, Brian Jordan – Jordan explained the total is \$53.84 more than previously approved. Adam Hanthorne made a motion to amend the amount to \$553.84 for the work at Fleming woods with a second from Clay Andrews, all voted in favor.
  - k. Legion Building/Litzenberger Office Repairs – Jordan explained the list of repairs at the legion building. Litzenberger office needs carpet out, floors finished, clearing out of old items/furniture, etc. Hanthorne has discussed the project with Jim Morgan. Jordan stated another contractor interested as well. Hart inquired about the Veteran Service Officer having an office in the building. Hanthorne inquired about a rough drawing of the interior of the legion, Jordan will work on this. Hanthorne will contact contractors for the repairs in both buildings.
  - l. HR Position – Discussed the position and job description. Hart suggested background check. The Commissioners requested the position be advertised with resumes due January 4<sup>th</sup> to the Commissioners.
  - m. Appointment County Attorney for 2021- Clay Andrews made motion to hire Barce & Redlin with a second from Adam Hanthorne, all voted in favor.
  - n. Courthouse Masonry Quotes – Jordan explained the courthouse masonry quotes and previously approved quotes. Jordan requested tuckpointing and repairs to the courthouse. Clay Andrews made a motion to spend additional \$237,410 with Bully and Andrews for the tuckpointing and repairs to the courthouse with a second from Adam Hanthorne, all voted in favor.
4. Old Business:
5. Elected Official/Department Head comments:
  - a. Hart – Inquired about the jail repairs. Jordan explained the outdoor recreational area tuckpointing will be next project to be done. Jordan will report to Hart on the progress. Discussed retiring Sheriff SUV to go to Zoning Director/Animal Control with the Commissioners reimbursing for new tires and trade in. Commissioners agreed to fund and will look into the amount.
  - b. Barce – Employee Handbook is in process and will possibly have a draft soon. Jordan inquired about Zoning Code update. Barce will begin working on this as well.

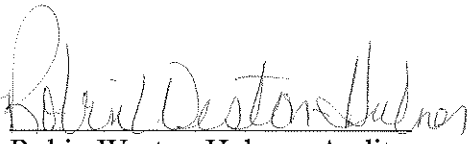
- c. Brian Jordan – Explained the courtroom seats were taken to Connor and Company in Indianapolis to be looked at for an estimate on the repair. Judge will continue this project in the new year. Discussed donation to the Senior Center to help with electrical issues. Adam Hanthorne made a motion to donate \$3,500 from the Jordan Creek Wind Farm Permit Fee Fund with a second from Clay Andrews, all voted in favor.
- d. Weston-Hubner – Discussed the Health Department bills received from Fountain County. Explained new phone system training has been set for Monday December 14<sup>th</sup>.
- e. COVID-19 Cares Grant – Several items that had been purchased due to COVID-19 have been paid from appropriated budget lines, Weston-Hubner suggested turning in the items for CARES Grant Reimbursement. Brian Jordan made a motion to approve the listed purchases for CARES Reimbursement in order to use the remainder of funds with a second from Clay Andrews, all voted in favor.
- f. Adam Hanthorne stated he had been approached by Benton County EMS concerning a Mutual Aid Agreement for the north side of the county. Barce stated both Counties would need involvement from all commissioners, EMS. Hanthorne stated he will get clarification and report back. Discussed a Zoll Monitor for Benton County EMS.
- g. Brian Jordan – Discussed the video showing the natural beauty of Warren County. Brian Jordan made a motion to pay for the drone work and video from the Economic Development Fund in the amount of \$2,500 with a second from Adam Hanthorne, all voted in favor.

6. Public Comment:

Next Commissioner meeting December 23, 2020 @ 8:30 a.m.

There being no further business Clay Andrews made a motion to adjourn with a second from Adam Hanthorne, all voted in favor.

ATTEST:

  
Robin Weston-Hubner, Auditor

  
W. Brian Jordan, President

Adam Hanthorne, Vice President

  
Clay Andrews